

HanoiTex / HanoiFabric 2025

Vietnam Hanoi Textile & Garment Industry Fabric & Garment Accessories 2025

Triển Lãm Quốc Tế Ngành Công Nghiệp Dệt & May Thiết Bị & Nguyên Phụ Liệu 2025

16 – 18/ 12/ 2025

ICE - Int'l Center for Exhibition Cultural Palace
91 Tran Hung Dao, Hoan Kiem District, Ha Noi, Vietnam

www.vhanoitex.com ; www.saigontex.com.vn



EXHIBITORS' MANUAL

Vietnam : **VITAS - Vietnam Textile & Apparel Association** (www.vietnamtextile.org.vn)



VINATEX - Vietnam National Textile-Garment Group (www.vinatex.com.vn)



AGTEK - Association of Garment Textile Embroidery Knitting in HCMC



Vietnam Chamber of Commerce and Industry

Vietnam Exhibition, Conference & Advertisement Joint Stock Company

4th Floor, International Trade Center, 9 Dao Duy Anh St Dong Da District, Hanoi, Vietnam

Tel : +84 243 5742740

Attn : Ms Phan Hong Lien

Fax : +84 243 5742748

Email : vcciexpo@gmail.com



Int'l Organizer & Sales Coordinator : **CP EXHIBITION LTD 华进(香港) -- www.cpexhibition.com**
Hong Kong (Head Office)

Rm 1703, 109 Gloucester Rd, Wanchai, Hong Kong

Tel : +852 25117427

Fax : +852 25119692

Email : sales@cpexhibition.com

Mobile : +852 62195093  

Wechat : [cpexhibition](https://www.cpexhibition.com) 

Vietnam:

330 Thai Phien St, Ward 8, Dist 11, HCMC

Tel : +84 28 396 34388

Email : quy.on@cpvietnamexpo.com

sales@cpvietnamexpo.com

Attn : Mr Jimmy On / Ms Lucie Luc

Mobile : +84 903806028   

+84 918008668   



Exhibition Services

Official Booth Contractor:

(Stand fitting, Extra order and special design, outside contractor order)

Capital Exhibition Services Joint Stock Company (CECSO)

Add : 94 Tran Quoc Toan Str, Hoan Kiem Dist, Ha Noi. Vietnam
Tel : +844 39429920 Fax : +844 39429921
Tel : +84 334766995 Attn : Ms Ha My Nguyen
Wechat : +84 868190766 Email : info@cesco.vn; nguyenhamy1511@gmail.com

Official Freight Forwarder:

DSV Solutions Co., Ltd

Add : 11/F, Ever Gain Centre, 28 On Muk Street, Shatin NT, Hong Kong
Attn : Mr Sunny Ling Tel : +852 2942 3793 / 96223280 Email : sunny.ling@dsv.com
Attn : Ms Vy Doan Tel : +84 329562390/ 707736798 Email : vy.doan@vn.dsv.com

APT Showfreight Vietnam Co. Ltd.

Add : 5th Floor, 52 Chua Ha Str, Cau Giay District, Hanoi, Vietnam
Tel : +84 90327 9921 Email : le.huong@aptshowfreight.com
Website : www.aptshowfreightlogistics.com

Jes Logistics Limited

Add : 26th Floor, Winsan Tower, 98 Thomson Road, Wanchai, Hong Kong
Tel : +852 2563 6645 Fax : +852 2597 5057
Attn : Mr Terruce Chan Email : terruce@jes.com.hk

Suggested Hotels List

5 minutes by walk to the exhibition hall:

Hôtel du Parc Hanoi (5 star)

Add : 84 Tran Nhan Tong Street, Hai Ba Trung District, Hanoi, Vietnam
Website : <https://hotelduparchanoi.com/>

10 minutes by walk to the exhibition hall:

Melia Hanoi Hotel (5 star)

Add : 44B Ly Thuong Kiet Street, Hanoi, Vietnam
Website : <https://www.melia.com/en/hotels/vietnam/hanoi>

Hanoi Tokyo Hotel (4 star)

Add : 84 Tho Nhuom Street, Tran Hung Dao Ward, Hoan Kiem District, Hanoi, Vietnam
Website : <https://www.hanoitokyohotel.com/>

Dear Exhibitor,

Thank you very much for your support and participation in our exhibition.

This Exhibitors' Manual contains all detailed logistics information and serves to assist you in making advance arrangements for your participation in the Exhibition. Please read this Manual carefully and observe the general rules and regulations, exhibition schedule and the deadline for various orders specified in this Manual.

Detailed information on freight forwarding, booth construction are also contained in this Manual under separate cover. For their respective orders and enquiries, please kindly contact the contractors directly.

Should you require any other information or special assistance, please feel free to contact us or our representative in your area.

We wish you every success in the Exhibition and look forward to seeing you in Hanoi, Vietnam.

Yours sincerely,

CP Exhibition Ltd

P.S. Emergency telephone, please call the following mobile phone numbers

After office hours in Hong Kong if you have something urgent:

Hong Kong : **+852 94841243**

Vietnam Mobile : **+84 909242388**

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Forms to be returned to the Organizers

<u>Form</u>	<u>Subject</u>	<u>Deadline</u>	<u>PAGE</u>
<u>A</u>	Free Catalog Entry	ASAP, no later than September 16, 2025	14
<u>B</u>	Index of Products & Services	ASAP, no later than September 16, 2025	15
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Important note:

Compulsory Forms (Form A, B & C) must be returned before the deadline.

1. VENUE

The exhibition will be held at

ICE - Int'l Center for Exhibition- Cultural Palace Trung Tâm Triển Lãm Quốc Tế I.C.E Hanoi

Address: Culture Palace, 91 Tran Hung Dao, Street, Hanoi, Vietnam



ADMISSION TICKETS

Digital Admission tickets will be provided for exhibitors to invite visitors. It is not a MUST for visiting the expo. All visitors can gain free access by registering at the expo site or online (<http://vhanoitex.com/en/online-registration/>) even without the admission tickets. If you wish to obtain digital tickets for your own distribution, please contact us or your agency in your region.

2. FAIR ACTIVITIES & TIME TABLE OPERATION ON SITE

Date	Opening Hours	
<u>Move In Date :</u> 13-14/ 12/ 2025	08:30 - 17:00	Official Booth Contractor floor marking & Booth set up, moving in exhibits and positioning heavy machinery, booth decoration, customs clearance, installation and display of exhibits
15/ 12/ 2025	08:30 - 21:00	Booth decoration, customs clearance, installation and display of exhibits
<u>Exhibition Date:</u> 16/ 12/ 2025	08:00 - 09:00 09:30 09:00 - 17:00	Exhibitor final booth check up Opening Ceremony VIP visits & Trade Visitor
17/ 12/ 2025	08:30 - 09:00 09:00 - 17:00	Exhibitor booth check up Trade Visitor
18/ 12/ 2025	08:30 - 09:00 09:00 - 15:00	Exhibitor booth check up Trade Visitor
<u>Move Out Date:</u> 18/ 12/ 2025	15:00 - 23:00	Closing of exhibition and the official freight forwarder will start to return empty boxes to exhibitors for packing and dismantling of the stands
19/ 12/ 2025	08:00 - 12:00	Dismantling

3. TECHNICAL DATA OF THE HALL

Hall A1

- a. Floor Strength 5000 Kgs/sqm
- b. Ceiling Height (1) Salon II: 14m; salon I+III: 5,8m:
(2) Area below aircon ducts in the hall: up to 5 m
- c. Main Entrance 5m x 4m of metal-trusses façade
- d. Entrance Door 3 nos. of glass swing doors 4m x 3m
- e. Other Access Exits 3 nos. freight shutters and 4 secondary exits doors
- f. Ventilation Full air-con system
- g. Power Supply 220V, 50 c/s, single phase (380V, 3 phase on request)
- h. Water Supply Available
- i. Pillar Size 60cm diameter
- j. Toilet available

4. SERVING PARTIES

- a. Matters concerning visa, free catalog entry, arrangement of seminars, interpreters, workers, admission badges and admission tickets should be addressed to:

CP EXHIBITION LTD

Room 1703, Tung Wai Commercial Building, 109 Gloucester Road, Wanchai, Hong Kong

Tel: +852 2511 7427 Fax: +852 2511 9692

Email: laura@cpexhibition.com ; florrie@cpexhibition.com

- b. **OFFICIAL CONTRACTORS / OFFICIAL STAND FITTING CONTRACTORS / OFFICIAL FREIGHT FORWARDERS**

The following companies have been selected to provide you with various related services that may be needed. Except with certain restrictions, exhibitors are free to decide on using their services or not. Any arrangement between the contractors, the forwarders and the exhibitors are strictly between themselves, and the Organizer(s) shall not be held liable for any such arrangement.

- **OFFICIAL STAND FITTING CONTRACTORS** - (separate booth contracting manual attached)
Matters concerning stand fitting, special design, fascia board, furniture, electrical, water connection and compressed air and other matters related to stand set up should be addressed to:

Capital Exhibition Services Joint Stock Company (CESCO)

Add : 94 Tran Quoc Toan Str, Hoan Kiem Dist, Ha Noi. Vietnam

Tel : +844 39429920

Fax : +844 39429921

Tel : +84 334766995

Attn : Ms Ha My Nguyen

Wechat : +84 868190766

Email : info@cesco.vn; nguyenhamy1511@gmail.com

Main switch power point and water installation work **MUST be handled by Official Stand fitting Contractor for safety purposes.**

- **OFFICIAL FREIGHT FORWARDER** - (separate freight forwarding manual attached)
Matters concerning freight forwarding should be addressed to the respective agents in the shipping guideline or the Official Freight Forwarder:

DSV Solutions Co., Ltd

Add : 11/F, Ever Gain Centre, 28 On Muk Street, Shatin NT, Hong Kong

Tel : +852 2942 3793/ 96223280

Attn : Mr Sunny Ling

Email : Sunny.Ling@dsv.com

Tel : +84 329562390 / 707736798

Attn : Ms Vy Doan

Email : vy.doan@vn.dsv.com

APT Showfreight Vietnam Co. Ltd.

Add : 5th Floor, 52 Chua Ha Str, Cau Giay District, Hanoi, Vietnam

Tel : +84 90327 9921

Email : le.huong@aptshowfreight.com

Website : www.aptshowfreightlogistics.com

Jes Logistics Limited

Add : 26th Floor, Winsan Tower, 98 Thomson Road, Wanchai, Hong Kong

Tel : +852 2563 6645

Fax : +852 2597 5057

Email : terruce@jes.com.hk

Attn : Mr Terruce Chan

Exhibitors can arrange to choose their own freight forwarder or the official freight forwarder for transportation of exhibit up to **Hanoi**. However, **on-site forwarding MUST be done by the Official Freight Forwarders as requested by Customs for easy control of import exhibits under the license for exhibition.**

If the exhibitors choose their own freight forwarder, the Organizer and the Official Freight Forwarder will not be responsible for any over time charge US\$60 per hour / per booth. If any delay due to whatever reason (such as custom permit and clearance). Anyhow, please still inform us the name, address, fax and contact person of the forwarder. Besides, detailed forwarding information should be submitted to the Official Freight Forwarder for their record.

5. REGULATIONS ON BOOTH ALLOCATION

The Organizer will allocate space in accordance with the nature of the exhibition or in such a way as the Organizer sees fit. The Organizer reserves the right to change the space allotted to exhibitors at any time before the start of the construction of the exhibition stand in case it is necessary to change the exhibition space to carry out the activities. Change the layout to suit the actual situation of the exhibition. Such changes will be at the discretion of the Organizer and exhibitors will not be entitled to claim compensation as a result of the changes. In each case of these changes, the Organizing Committee will specifically notify the participating units based on the spirit of cooperation and support on both sides.

6. BOOTH DESIGN - Rules & Regulations

- a. Special design and booth construction: the height limitation for both standard booth and special designed construction is up to **4.5 meters** in the hall areas, the areas below the air condition ducts is up to 4 meters.

Double deck booths are not allowed in the hall as well as the foyer areas. Exhibitors must ensure their booth contractors (if not the appointed official contractor) submit a detail plan of their special design to **Capital Exhibition Services Joint Stock Company** for prior written approval a month before the expo opening. **The Organizer(s) reserve(s) the right to request the exhibitors to alter their booth design if their booth structure causes obstruction to other exhibitors.**

Capital Exhibition Services Joint Stock Company (CESCO)

Add : 94 Tran Quoc Toan Str, Hoan Kiem Dist, Ha Noi.

Tel : +844 39429920

Fax : +844 39429921

Tel : +84 334766995

Attn : Ms Ha My Nguyen

Wechat : +84 868190766

Email : info@cesco.vn; nguyenhamy1511@gmail.com

- b. All materials used in booth construction and decoration must be properly fire-proofed in accordance with local regulations.
- c. Screwing, drilling, nailing or painting on the floors, walls, pillars or any part of the Exhibition Halls will not be allowed. Exhibitors and their contractors will be liable for any damage to the Exhibition Halls.
- d. Suspensions from the ceiling of the Exhibition Halls are strictly prohibited.
- e. Exhibitors who take "raw space" adjacent to another booth must provide their own wall panel. They are not permitted to use the reverse of the neighbours' wall.

7. FURNISHED CONSTRUCTED BOOTH (MAXIMA System)

Every **9 sqm standard furnished constructed booth** includes the following items:

1. Three sets of wall panels using PIFEX system with 3 mm thick white polykem. Corner booths will have no partition wall at the end side but will have extra fascia board.
2. Fascia board with blue background and white lettering in vinyl sticker cut out.
3. One free catalog entry in the Expo Directory
4. Supply and laying of 9 sqm needle punch carpet.
5. Provision of:
 - Lockable cupboard x 1
 - Round table or square table x 1
 - Chair x 2
 - F-Flat shelving x 2 or system rack x 2
 - Waste paper bin x 1
 - 50 W floodlight x 2
 - 5 Amp/220V single phase power socket x 1

(Any additional furniture & electrical items, please place order with the Official Booth Contractor directly)

8. RAW SPACE BOOTH

Raw Space rental only includes space. No carpet, fascia name board, furniture or electrical items will be provided.

9. INSURANCE, LIABILITY AND RISKS

- a. All exhibitors shall insure, indemnify and hold the Organizer(s), Sponsors and the Venue owner harmless in respect of all costs, claims of the exhibitor upon any person or things at the Exhibition Venue during the move-in, exhibitions and move-out periods.
- b. While using booths or other facilities rented from the Official Stand Fitting Contractor, the exhibitor should return them in good form and will be responsible for any damages incurred during the period of use.
- c. The Organizer(s) and Sponsor(s) will not be held responsible for any theft or loss of exhibits. Exhibitors are strongly advised to insure their exhibits or other valuable properties placed at the Exhibition Venue.
- d. Goods may be sold during the exhibition but under no circumstances can it be removed from the exhibition site unless all Customs duties/taxes have been paid.
- e. During the period while duties/tax are being assessed, sold exhibits will be moved to a bonded warehouse wherein exhibitors will be required to pay an in-transit movement charge.
- f. Giveaway and souvenir items are permitted items but are subjected to import duty. Exhibitors should submit the packing list with quantity and prices to Customs office via the Official Freight Forwarder before giving the souvenir away.

10. RULES AND REGULATIONS IN THE EXHIBITION HALLS

- a. **Electricity Installation**
 - i. No Contractor, other than the Official Stand Fitting Contractor, is allowed to carry out any installation work concerning the supply of electrical and water at the exhibition site.
 - ii. During the move-in and move-out period, temporary electricity supply can be arranged by applying to the Official Stand Fitting Contractor (CESCO) and a 24-hour advance notice is required.
 - iii. Electricity will be shut off fifteen minutes after the closing of the exhibitions. However, a 24-hour power supply can be provided at cost by arrangement with the Official Stand Fitting Contractor.
 - iv. No more than one extension cord shall be connected to any one socket.
- b. **Use of Compressed Air and Industrial Gas**
 - i. The use of industrial gas of inflammable or toxic nature for demonstration purpose is strictly prohibited from the exhibition site.
 - ii. Smoking is prohibited inside the Exhibition Halls.
- c. **Demonstrations and Operating Exhibits**
 - i. Ensure that the exhibits are operated in strictly controlled and safe conditions.
 - ii. Ensure that the exhibits are equipped with safety devices.
 - iii. Adequately guard all moving parts of the machines against any injury to the visitors. Exhibitors are advised to bar the exhibits in motion from the reach of visitors.

- iv. Exhibitors are liable for the removal and disposal of waste materials generated by working demonstration of exhibits.
- v. Cause no annoyance to visitors or other Exhibitors. Acceptable noise level will be at the Organizer(s) discretion. In case of complaints raised which the Organizer(s) find(s) justifiable, the Organizer(s) reserve(s) the right to impose limitation on the operation of the exhibits.

d. **Operation of Booth**

- i. All booths must be fully staffed and operational throughout the open hours of the Exhibition.
- ii. All Exhibitors' staff must wear Exhibition's badges issued by the Organizer(s) for identification and are advised to be present at their booth at least 10 minutes before the opening hour and leave the Exhibition Hall not later than 15 minutes after the closing hour. Exhibitors could may apply to the Fair Authority for an extension of these hours should such circumstances arise.
- iii. All activities of the Exhibitors and/or their staff must be confined to their booth area. No advertising or business activity may take place elsewhere in the Exhibition Halls.

e. **Movement and handling of exhibit materials**

The movement and handling of heavy exhibits and materials that require forklifts, pallet jacks, or any mechanical handling aid, must be done through access at the freight and cargo entrance only located at the rear of the exhibition halls. Only materials and exhibits which are easily hand carried, will be allowed access to the front entrance.

11. VISA AND AIRPORT TRANSPORTATION
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VIETNAM VISA

1. VISA-FREE

Asean (Asian Pacific countries) Citizen may be allowed to visa free access (about 15 - 30 days), please double check with the Vietnam Embassy/Consulate in your country if you need to apply visa or not.

• **Visa Exemption for normal passport holder**

No.	Citizens of	Days of Free Visa
1	Japan	15 days
2	South Korea	15 days
3	Sweden	15 days
4	Norway	15 days
5	Denmark	15 days
6	Russia	15 days
7	Finland	15 days
8	Cambodia	30 days
9	Thailand	30 days
10	Malaysia	30 days
11	Singapore	30 days
12	Indonesia	30 days
13	Laos	30 days
14	Philippines	21 days
15	Brunei	14 days
16	Myanmar	14

2. OBTAIN VISA TO VIETNAM

A. Tourist Visa (Highly Recommended)

- 1) **Electronic Vietnam** visa directly with Vietnam Immigration at the following website:
<https://evisa.xuatnhapcanh.gov.vn/web/guest/trang-chu-ttdt>
 - 4 working days
 - US\$25 per person
 - Print the electronic visa sent by Vietnam Immigration for check in airport and Vietnam immigration counter in Vietnam (No need to go to embassy or airport to wait for visa stamp)
- 2) **Tourist visa at Vietnam Embassy / Consulate in your country**

B. Business Visa (Not Recommend)

- 1) Normal visa (14 working days)
- 2) Express Visa (10 working days)

AIRPORT TRANSPORTATION:

Please kindly get a taxi to your hotel by yourself, taxi price from airport to city centre around **US\$20 - US\$25 (45 minutes by drive from airport to City Centre of Hanoi)**.

12. PICK POCKETS

Hanoi City is the same as any other international city: be cautious and don't go wandering around dark street corner and beware of pickpocket!

13. STORAGE FACILITIES

The organizer(s) has/have no obligation to provide any service for on-site storage of Exhibitors' properties and exhibits. Prior arrangement must be made with the Official Freight Forwarder in regard to the safe-keeping of the properties.

14. PROMOTION MATERIALS CENSORSHIP

Any promotion materials such as films, video-cassettes, 35 mm slide and printed matters to be shown to the public during the exhibitions must be censored via Official Freight Forwarder prior Exhibition by the Customs. Please allow at least 5 days for clearance. Censorship is subject to a clearance fee.

15. CLEANING

The organizer will be responsible for cleaning of the public area, e.g. gangways. Exhibitors can have their booth or exhibition area cleaned by prior arrangement with the official booth contractor at their own cost.

16. CURRENCY RULES

Please be remind that any currency amounts exceeding USD 5,000.- (or equivalent) must be declared on arrival Vietnam. After declaration, visitors are allowed to bring the same amount when departing Vietnam. Otherwise, the customs department have the right to forfeit.

FORMS

A. FREE CATALOG ENTRY (Digital version only; would not be printed)

- The catalog serves is both as a guide to the exhibition and as a valuable reference. To ensure your company's information included in the catalog, please return the form to the organizers before the deadline.
- Every 9 sqm space/booth is **entitled to have one free catalog entry with one company name, address, an agent/principal address and main products (maximum 50 words). Exceeding 50 English words will be charged US\$1 per word (i.e US\$50 per 50 words).**

B. INDEX OF PRODUCTS & SERVICES

For free catalog entry, please mark the best description of your company (may tick as many items as you wish and fill in whatever items that is missing).

C. ADMISSION BADGES

All exhibitors are required to wear badges as their pass during the move-in, exhibiting and move-out periods. These badges will be supplied based on the booth size. Every 9 sqm booth is entitled to **5 badges**. Booth over 90 sqm is entitled to max 50 badges. Please return this form with your staff's name and title so we can prepare for you in advance, otherwise we'll prepare the badges with your company name and booth no. only. **Onsite extra badge will cost USD 1 each.** If you apply badge at the exhibition site, you will need to pay and the badge will be ready after 2 hours. **No badge can be applied after the exhibition opening.**

D. ADVERTISEMENT

A special exhibition directory will be published for distribution during the exhibition and if you would like to advertise in the Expo Directory, please fill in and send this form, payment and positive film to us before the deadline.

E. LIST OF EXHIBITS FOR ON-SPOT SALE

This form is only for those exhibits intended for on-spot sale during the Exhibition. It will be used by our Vietnamese Organizers to circulate among the potential buyers together with your exhibits' catalog and commercial invoice.

Please remember to prepare 10 copies of both exhibits catalogues and commercial invoice (prices at US\$ and at-exhibition stand) to us on or before deadline.

F. INTERPRETER SERVICE

You can hire interpreters or explainers to help you in your booth. Decorators and carpenters are also for hire but you must bring all your hand tools, since those professionals are generally not well-equipped.

G. WEAVING MACHINE OPERATING HOURS

H. HOTEL REFERENCE LIST

HanoiTex/ HanoiFabric 2025

CHECKLIST

Vietnam Hanoi Textile & Garment Industry /
Fabric & Garment Accessories Expo

16-18/ 12/ 2025, ICE, Hanoi, Vietnam

Important note:

1. If you need more than one copy, please make photocopy.
2. All FORMS must be returned. If you do not require certain offered services, simply cancel the forms and indicate "not required" and return to the organizer.

Please return this checklist together with forms.

Return to:	CP VIETNAM EXHIBITION ORGANIZING CO.,LTD 330 Thai Phien St, Binh Thoi Ward , Hochiminh City, Vietnam Tel: +84 28 39634388 Mobile: +84 909499228 / +84 909242388 Email: logistics@cpvietnamexpo.com ; sales@cpvietnamexpo.com
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Form	Subject	Deadline	Date of Mailing	Amount Enclosed
A	Free Catalog Entry	ASAP, no later than September 16, 2025		NIL/PAY LATER
B	Index of Products & Services	ASAP, no later than September 16, 2025		NIL
C	Admission Badges	November 16, 2025		US\$
D	Advertisement	October 16, 2025		US\$
E	List of Exhibits for on-spot Sale	November 16, 2025		NIL
F	Interpreter Service	Please return form to the DAO DICH CO LTD November 16, 2025		NIL
G	Weaving Machine Operating Hour	November 16, 2025		NIL
H	Hotels Reference List	Self-booking		US\$

Important note: Compulsory Forms (Form A, B & C) must be returned before the deadline.

Payment method:

☐ **By Telex transfer**

Payment to be remitted to our account at **Bank of China (Hong Kong) Limited**

Address: 1 Garden Road, Central, Hong Kong

Account number 012-875-9-000719-2 in favour of "**CP EXHIBITION LTD.**"

Please indicate "**HanoiTex / HanoiFabric 2025**" with your company name and form number on the remittance voucher.

Company Name _____
Contact Person _____ Date _____

HanoiTex / HanoiFabric 2025

FORM A

Vietnam Hanoi Textile & Garment Industry /
Fabric & Garment Accessories Expo

Free Catalog Entry

16-18/ 12/ 2025, ICE, Hanoi, Vietnam

(Digital version only)

Return Form as soon as possible, and no later than September 16, 2025

Please return this form before the SET DEADLINE. Failure to do so will mean EXCLUSION of your Company's Profile in the expo directory.

Return to:	CP VIETNAM EXHIBITION ORGANIZING CO.,LTD 330 Thai Phien St, Binh Thoi Ward , Hochiminh City, Vietnam Tel: +84 28 39634388 Mobile: +84 909499228 / +84 909242388 Email: logistics@cpvietnamexpo.com; sales@cpvietnamexpo.com
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To protect the environment, the expo catalog would be in digital version only, and would not be printed. Every 9 sqm space/booth is entitled to one free catalog entry with **one company name, address, an agent/principal address and products/services (maximum 50 English & 50 Vietnamese words)**, Exceeding 50 English words will be charged US\$1 per word (ie US\$50 per 50 words).

(Type the following form in English and provide us the Vietnamese Translation if possible. If you require us to translate your catalog entry from English into Vietnamese, we bear no responsibility for the accuracy of the translation.)

Important, please type the details in English (Please click the yellow box to enter text)

Exhibitor Name					Booth No	
Address						
Country		Website				
Email		Tel		Fax		
Whatsapp		WeChat		Zalo		
Please tick ONE if you have Agent ☐ or Office ☐ in Vietnam or Other Countries, kindly fill in details below:						
Agent/Office Name						
Address						
Country		Website				
Email		Tel		Fax		
Whatsapp		WeChat		Zalo		
Company / Products Description (max. 50 English and 50 Vietnamese words): * Colour logo can be included Free of Charge, please send it by email in JPG format 						
Product Section: (Tick One Only. This info will be listed in the expo directory) ☐ Textile & Garment Industry ☐ Fabric & Garment Accessories ☐ Dyes & Chemicals						

Booth Type: ☐ Shell Scheme Booth ☐ Raw Space Booth Size m ² Dimension i.e. 3x3
Fascia Board (For Shell Scheme Booth Only) (US\$50 surcharge is applied for changing on-site) Name of making Fascia Board (Max. 24 letterings)
Tick One Only (every 9 sqm standard booth will include 2 meters shelf or 2 meters hanging rack) ☐ Flat Shelf ☐ Slope Shelf ☐ Rack ☐ No need (Default installation height is 1.2 meter above ground) Specific remark: Width: meter Height: meter Other remarks:

HanoiTex / HanoiFabric 2025

FORM B

Vietnam Hanoi Textile & Garment Industry /
Fabric & Garment Accessories Expo

Products and Services for
Marketing purpose

16-18/ 12/ 2025, ICE, Hanoi, Vietnam

Return Form as soon as possible, and no later than September 16, 2025

Return to:	CP VIETNAM EXHIBITION ORGANIZING CO.,LTD 330 Thai Phien St, Binh Thoi Ward , Hochiminh City, Vietnam Tel: +84 28 39634388 Mobile: +84 909499228 / +84 909242388 Email: logistics@cpvietnamexpo.com ; sales@cpvietnamexpo.com
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Your company name will be found in the Catalogue product list by ticking the below boxes.

Data collected from this form is mainly for visitor promotion and the buyer match making purpose.

Main Product

1. Textile Industry: Machinery / Spare Parts / Technology

- | | | |
|---|--|-----------------------------------|
| ☐ Weaving / Shuttle Loom | ☐ Fillet Card, Garnett Wire | ☐ Spinning |
| ☐ Preparing & Finishing | ☐ Knitting | ☐ Boiler |
| ☐ Spare Parts | | |
| ☐ Others: <input type="text"/> | | |

2. Garment & Embroidery Industry: Machinery / Spare Parts / Technology

- | | | |
|--|---|---|
| ☐ Garment machinery | ☐ Laying Machine | ☐ Embroidery Machinery |
| ☐ CAD CAM | ☐ Needle, Spare Parts | ☐ Printing Technology |
| ☐ Software | ☐ Seamless Technology | ☐ Automation |
| ☐ Packaging & Delivery | ☐ Cutting Machine | |
| ☐ Quality Control & Measurement | ☐ Air Compression, Air Conditioner | |
| ☐ Others: <input type="text"/> | | |

3. Types of Fabric, Non-Woven, Linings

- | | | |
|---|---|---|
| ☐ Nonwoven Fabric | ☐ Functional Fabric | ☐ Yarn Dyed |
| ☐ Jean / Denim | ☐ Spandex Fabric | ☐ Fashion Fabric |
| ☐ Cotton | ☐ Linings | ☐ Printed Fabric |
| ☐ Furnishing Fabrics | ☐ Green Tech & Sustainable Fabrics | |
| ☐ Others: <input type="text"/> | | |

4. Garment Accessories

- | | | |
|---|--|----------------------------------|
| ☐ Zippers | ☐ Buttons | ☐ Webbing |
| ☐ Braid Embroidery | ☐ Thread | ☐ Label |
| ☐ Ribbon - Shoulder pad | ☐ Adhesive Tape, Film & Net | |
| ☐ Others: <input type="text"/> | | |

☐ 5. Yarn, Fiber, Cotton, Textile Materials

☐ 6. Dye & Chemical

☐ 7. Garment Manufactory / Fashion Apparels

HanoiTex / HanoiFabric 2025

FORM C

Vietnam Hanoi Textile & Garment Industry /
Fabric & Garment Accessories Expo

Admission Badges

16-18/ 12/ 2025, ICE, Hanoi, Vietnam

Return Form before November 16, 2025

Return to:	CP VIETNAM EXHIBITION ORGANIZING CO.,LTD 330 Thai Phien St, Binh Thoi Ward , Hochiminh City, Vietnam Tel: +84 28 39634388 Mobile: +84 909499228 / +84 909242388 Email: logistics@cpvietnamexpo.com ; sales@cpvietnamexpo.com
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All exhibitors are required to wear badges as their pass during the move-in, exhibiting and move-out periods. These badges will be supplied based on the booth size. Every 9 sqm. booth is entitled to **5 badges**. Booth over 90 sqm is entitled to max 50 badges. Please return this form with your staff's name and title so we can prepare for you in advance, otherwise we'll prepare the badges with your company name and booth no only. **Onsite extra badge will cost USD 1 each**. If you apply badge at the exhibition site, you will need to pay and the badge will be ready after 2 hours. **No badge can be applied after the exhibition opening.**

Please include names of your agent's personnel who will be present at the Exhibition.

	NAME	POSITION	COUNTRY/REGION
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			

If more than 18 names, please put all other names in the field of 18

Company Name	
Contact Person	Date

HanoiTex / HanoiFabric 2025

FORM D

Vietnam Hanoi Textile & Garment Industry /
Fabric & Garment Accessories Expo

Advertising

16-18/ 12/ 2025, ICE, Hanoi, Vietnam

Return Form before October 16, 2025

Return to:	CP VIETNAM EXHIBITION ORGANIZING CO.,LTD 330 Thai Phien St, Binh Thoi Ward , Hochiminh City, Vietnam Tel: +84 28 39634388 Mobile: +84 909499228 / +84 909242388 Email: logistics@cpvietnamexpo.com; sales@cpvietnamexpo.com
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The bilingual (Vietnamese & English) exhibition directory (in digital version) will be released for visitors' downloading during the exhibition, with a short bilingual description of the participating companies and full mail address.

I/We are interested in placing an advertisement in the directory:

<u>Item</u>		<u>Cost (US\$)</u>
☐ Back cover full page	Color	2,550
☐ Inside front cover full page	Color	2,058
☐ Inside back cover full page	Color	2,058
☐ Inside full page	Color	990
☐ Inside full page	B/W	670
☐ ½ page	Color	620
☐ ½ page	B/W	380

I have attached

☐ an electronic file (PDF file, JPEG or TIF file) sent by email or CD-Rom by post on (Date)

I would like to ask organizer to process as follows:

- ☐ Typesetting of the text (price quote later)
- ☐ Translation of the text (price quote later)
- ☐ Others

Size of publication: 21cm x 28.6cm

Size of advertisement (width x height):

- Full page - 208 mm x 297mm
- Full page bleeding size - 218 mm x 30.7 mm
- Half page - 208 mm x 148.5 or 104mm x 297mm

We understand that our advertising order will only be processed when we enclosed with this form a cheque in full payment of the advertising fee and submit electronic file by email before deadline.

Company Name

Contact Person Date

HanoiTex / HanoiFabric 2025

FORM E

Vietnam Hanoi Textile & Garment Industry /
Fabric & Garment Accessories Expo

16-18/ 12/ 2025, ICE, Hanoi, Vietnam

List of Exhibits
For On-Spot Sale

Return Form before November 16, 2025

Return to:	CP VIETNAM EXHIBITION ORGANIZING CO.,LTD 330 Thai Phien St, Binh Thoi Ward , Hochiminh City, Vietnam Tel: +84 28 39634388 Mobile: +84 909499228 / +84 909242388 Email: logistics@cpvietnamexpo.com ; sales@cpvietnamexpo.com
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- ☐ We have no intention of selling any exhibits at the exhibition.
- ☐ We wish to sell our exhibits during the exhibition. We understand that:

We need to forward to the organizer at least 5 sets of materials, preferably in Vietnamese language before deadline. The materials should include catalogue, specifications, commercial invoice, model numbers and other vital information necessary for a buyer to consider.

LIST OF EXHIBITS FOR SALE	MODEL NO.	QUANTITY	APPROX. PRICE PER UNIT (US\$)

Company Name	
Contact Person	Date

HanoiTex / HanoiFabric 2025

Vietnam Hanoi Textile & Garment Industry /
Fabric & Garment Accessories Expo

16-18/ 12/ 2025, ICE, Hanoi, Vietnam

FORM F

Interpreter Service

Return Form before November 16, 2025

Return to: DAO DICH COMPANY LIMITED Email : phiendichvienpro@gmail.com ; phiendichvienpro@gmail.com Contact : Mrs Maria Chen Zalo/tel: +84 382787868 Wechat : trandieuhang240916
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Interpreter Type	Unit Price 8-hour work day	Qualifications and experience
Chinese - Vietnamese Interpret trade negotiations at the exhibition	RMB 600 元	Chinese Intermediate level, 5 years of experience, have experience in exhibition interpretation.
English - Vietnamese Interpret trade negotiations at the exhibition	US\$80	English Intermediate level, 5 years of experience, have experience in exhibition interpretation.
English – Chinese – Vietnamese Interpret trade negotiations at the exhibition	US \$150	English and Chinese Intermediate level, 5 years of experience, have experience in exhibition interpretation.

- The customer shall deposit 100% of contract value upon the confirmation.
- Working hours: 8 hours per day and shift-based overtime: VND300,000 per hour
- Payment shall be made by account transfer.
- Above-mentioned unit price does not include tax and travel and accommodation expenses shall be on the interpreter's own cost.

Commitments:

- To arrange an interpreter with adequate qualifications and background per quote.
- To strictly keep the confidentiality of information and materials delivered by the customer. For any question related to the service or price, please contact the phone number or send an email at the address mentioned above.
- This price quote is valid until the end of December 30, 2025.

Diệu Hằng 中越翻译...
Hà Nội, Việt Nam



Quét mã QR để thêm tôi làm bạn bè.

Company Name

Contact Person

Date

HanoiTex / HanoiFabric 2025

FORM G

Vietnam Hanoi Textile & Garment Industry /
Fabric & Garment Accessories Expo

Weaving / Noisy Machine
Operation Hour

16-18/ 12/ 2025, ICE, Hanoi, Vietnam

Return Form before November 16, 2025

Return to:	CP VIETNAM EXHIBITION ORGANIZING CO.,LTD 330 Thai Phien St, Binh Thoi Ward , Hochiminh City, Vietnam Tel: +84 28 39634388 Mobile: +84 909499228 / +84 909242388 Email: logistics@cpvietnamexpo.com ; sales@cpvietnamexpo.com
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WEAVING/NOISY MACHINE OPERATING HOURS

According to the exhibitors' feedback from the previous expos. Some of the machines (particular for weaving machines) are too noisy that affecting communication between exhibitors. Because of this, all the exhibitors must follow the schedule below to operate their weaving/noisy machines. Exhibitors who will display and operate the weaving machine must fill in and return the Form K to the organizer.

The organizer has the right to request the other exhibitors to operate their machines according to the schedule below even the machine is not weaving machine but a noisy machine.

The organizer has the right to request the contractor to stop the power supply of those exhibitors who reluctant to follow the time schedule below.

Machines operating time	Machines only for display (can't operate)
08:00 - 09:00	
09:00 - 09:20	09:20 - 10:00
10:00 - 10:20	10:20 - 11:00
11:00 - 11:20	11:20 - 12:00
12:00 - 12:20	12:20 - 13:00
13:00 - 13:20	13:20 - 14:00
14:00 - 14:20	14:20 - 15:00
15:00 - 15:20	15:20 - 16:00
16:00 - 16:20	16:20 - 17:00

We agree and willing to following the time schedule above

Company Name	
Contact Person	Date

HanoiTex / HanoiFabric 2025

**Vietnam Hanoi Textile & Garment Industry /
Fabric & Garment Accessories Expo**

16-18/ 12/ 2025, ICE, Hanoi, Vietnam

FORM H

Hotel Reference

We suggest the exhibitors to book the following hotels through your travel agent or internet

5 minutes by walk to the exhibition hall:

Hôtel du Parc Hanoi (5 star)

Add : 84 Tran Nhan Tong Street, Hai Ba Trung District, Hanoi, Vietnam

Website : <https://hotelduparchanoi.com/>

10 minutes by walk to the exhibition hall:

Melia Hanoi Hotel (5 star)

Add : 44B Ly Thuong Kiet Street, Hanoi, Vietnam

Website : <https://www.melia.com/en/hotels/vietnam/hanoi>

Hanoi Tokyo Hotel (4 star)

Add : 84 Tho Nhuom Street, Tran Hung Dao Ward, Hoan Kiem District, Hanoi, Vietnam

Website : <https://www.hanoitokyohotel.com/>